



Republic of the Philippines
CITY OF OLONGAPO

Sangguniang Panlungsod

NOTICE OF CALL FOR ACCREDITATION

TO : ALL CIVIL SOCIETY ORGANIZATIONS (CSO)
Olongapo City

FROM : AQUILINO Y. CORTEZ, JR.
City Vice Mayor

DATE : 01 AUGUST 2019

SUBJECT : ACCREDITATION OF CIVIL SOCIETY ORGANIZATIONS
OPERATING WITHIN OLONGAPO CITY

This refers to the Department of the Interior and Local Government (DILG) Memorandum Circular No. 2019-72 dated 22 May 2019 regarding the accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies.

In view hereof, you are hereby invited to renew or apply for the accreditation of your organization with the Sangguniang Panlungsod of Olongapo. Kindly submit the following requirements to the Sangguniang Panlungsod between August 1-16, 2019:

1. Letter of Application (addressed to the Vice Mayor & Presiding Officer);
2. Duly accomplished Application Form for Accreditation (Form is available at the Sangguniang Panlungsod);
3. Duly approved Board Resolution (signifying intention for accreditation for the purpose of representation in the local special body);
4. Certificate of Registration or Certificate of Accreditation issued by _____ (or in case of Indigenous Peoples Organizations (IPOs), certification issued by NCIP);
5. List of current Officers and Members;
6. Original Sworn Statement, issued by the chief executive officer or equivalent officer of the CSO, stating that the CSO is an independent, non-partisan organization and it will retain its autonomy while pursuing the advancement of the peoples' interest through its membership in a local special body, after satisfying all the requirements and set criteria, as stated in DILG Memorandum Circular No. 2019-72 dated 22 May 2019, and after securing a Certificate of Accreditation from the concerned Sanggunian;
7. CY 2018 Annual Accomplishment Report;
8. CY 2018 Financial Statement;
9. Profile indicating the purposes and objectives of the organization;
10. Copy of the Minutes of the CY 2018 Annual Meetings of the organization (certified by the organization's secretary); and
11. For CFOs applying to be members of the Local School Board or Health Board; Photocopy of profiles of at least three (3) individuals in the organization that will verify their involvement in the health or education sector.

Should you have further queries on the matter, please contact the Office of the Vice Mayor at Telephone Number 611-4823 loc. 220 or 221.

Thank you.


AQUILINO Y. CORTEZ, JR.
City Vice Mayor